

Defiance Public Library MakerSpace Policy

Mission

To provide every user with the opportunity to learn something new, strengthen their skills and grow as a person.

What is a MakerSpace?

A MakerSpace is a place where people can use technology, both low tech and high tech to create, make, and tinker. Collaboration and teamwork are highly encouraged, as is embracing failure as the first step to succeeding. At the Defiance Public library, the Makerspace is located in the West Mezzanine above non-fiction.

Purpose

The MakerSpace at Defiance Public Library is for patrons of a variety of ages, skills, and interests to explore craftsmanship and to gain access to new technologies. The goal of the MakerSpace is to give the community a place where they can be innovative and creative without having to purchase the equipment themselves.

Policy for Use

- The space is free and open to all patrons who hold a valid library card [during “Open Make” times or by appointment.](#)
 - [Walk-in appointments will be accepted if MakerSpace staff and space is available.](#)
- Each user of the MakerSpace must read and sign the Makerspace agreement. Users under the age of 18 will need a parent’s signature.
- Children under the age of 10 must be accompanied by an adult.
 - Children using the space as part of a library class or event may not need to be accompanied as the staff will be present to assist with equipment. Parents should check with the library staff before the event to know for sure.
- MakerSpace users must sign in and out of the space for each use.
- Tools and technology are available on a first-come-first-serve basis. Please be courteous to other users by limiting your time when there is a high demand for certain equipment. Equipment, tools, and technology may also be unavailable due to their use for library projects, programming, or other uses.
- A staff member will be available to assist with equipment and resources to the extent that their time, other duties, and other patron’s demands allow.
- No food or drinks are permitted in the MakerSpace.
- All users are subject to the safety rules described in the “MakerSpace Safety and Equipment Overview”; the library’s general rules and regulations; Patron Code of Conduct; and Internet Access Policy.
- Users will be instructed in safety and proper use of equipment. Patrons who fail to follow library rules will be asked to correct any behavior in violation of policy and may be asked to leave the MakerSpace or library if the behavior is not corrected.
- Damage to equipment may result in the patron responsible being billed to repair or replace equipment.
 - The appropriate repair or replacement; the vendor chosen for the repair or replacement; and the cost of the repair or replacement are determined by the library. The library will only seek repairs or replacements necessary to restore lost capabilities unless comparable equipment or parts are no longer available.

- Accidents or issues should be reported to a staff member as soon as possible.
- The library does not accept responsibility for any personal equipment or projects.
- Users are responsible for their own project management. The library is not responsible for any digital files left behind that may be altered, deleted, or viewed on the open to the public computers. ~~Patron~~ **Users** should bring their own file storage media, plan to save ~~your~~ files to a cloud-based service.
- Users are responsible for any infringement of copyright law in accordance with the copyright law of the United States (Title 17, U.S. Code).
- Fees may exist for using some library supplies. These are only to cover the library's costs and keep the space free for everyone to use.
- **The library has donated and small scraps of materials available for use, however, MakerSpace users are asked to bring any particular materials they will need to finish their project.**
 - Consult MakerSpace staff to see what is available and what you will need to bring.
- **The Ellison machine and dies are available for use during library open hours without signing in or signing a MakerSpace agreement.**

Fees

- \$0.10 per gram of filament as the Makerbot estimate states before printing. Payments can be done at the main desk. It is expected that all due care will be taken to ensure a job is ready before beginning printing. Patrons will not be charged due to errors outside their control.
- \$0.50 per ~~button~~ item made on Badge-A-Matic II.
- **\$0.50 per page printed on Cannon printer**

Donations

The library appreciates donations greatly. Consumable materials such as thread, glue, and paper are in high demand and donations help offset that cost. DPL reserves the right to not accept donations that can't be used and to remove donations that are no longer useful.

