



Defiance Public Library Board of Trustees  
Regular Board Meeting  
August 26, 2020

Items for Discussion

Beth Michel moved and Ken Boroff seconded the motion to approve the Bid Package for the Entrance Step and Sidewalk Replacement Project, authorizing solicitation of bids for the work and opening of bids following the time fixed in the legal notice. Motion carried.

Laura Connor moved and Beth Michel seconded the motion to approve the Bricker & Eckler Engagement Letter for legal services related to the Entrance Step and Sidewalk Replacement Project. Motion carried.

The last Engagement Letter with Bricker & Eckler was dated 2009, so it needs to be updated.

Jayne Yoder moved and Susan Mack seconded the motion to approve the following transfer to cover the cost of legal services from Bricker & Eckler for the Entrance Step and Sidewalk Replacement Project.

From: Contingency	101.00.58900	\$3,000.00	
To:	Legal Services	101.00.53750	\$3,000.00

Motion carried.

The Coronavirus Relief Fund is required to be established to track revenue and expenses related to the Federal grant that will be awarded to the Defiance Public Library System.

Jayne Yoder moved and Beth Michel seconded the motion to approve the establishment of a new Special Revenue Fund number 300 – Coronavirus Relief Fund. Motion carried.

Susan Mack moved and Ken Boroff seconded the motion to approve an increase in Coronavirus Relief Fund revenue – Federal Grant for \$75,000.00. Motion carried.

Ohio’s public libraries will receive funding from the Federal Coronavirus Relief Fund under the Coronavirus Aid, Relief and Economic Security (CARES) Act. The funds are to be used to help offset unanticipated costs from the pandemic.

Beth Michel moved and Susan Mack seconded the motion to approve the following increases in Coronavirus Relief Fund appropriations:

- JML Cleaning Services - \$4,700.00
- SBL Cleaning Services - \$ 735.00
- Unemployment - \$13,900.00

Motion carried.

Resolution Accepting 2021 Tax Rates

Jayne Yoder moved and Laura Connor seconded the motion to approve the Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor as follows:

Defiance Public Library Board of Trustees  
Regular Board Meeting  
August 26, 2020

WHEREAS, the Budget Commission of Defiance County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill limitation; therefore be it

RESOLVED, By the Board of Trustees of the Defiance Public Library, Defiance, Ohio, that the amounts and rates commencing January 1, 2021, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said County the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

For the General Fund the Amount Approved by Budget Commission Outside 10 Mill Limitation of \$690,000 with the County Auditor's Estimate of Tax Rate to Be Levied of 0.75 Mills.

and be it further

RESOLVED, that the Fiscal Officer of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

Roll Call Ayes: Chris Korhn, Jayne Yoder, Ken Boroff, Beth Michel, Laura Connor and Susan Mack. Nays: None. Motion carried.

4:45 pm

Defiance City Council President David McMaster arrived and administered the oath of office to new Board member Kenyotta Stantz.

Do you solemnly swear, or affirm that you will support the Constitution of the United States and the Constitution of the state of Ohio; and that you will faithfully and impartially discharge your duties as a member of the board of trustees of the Defiance Public Library, Defiance County, Ohio to the best of your ability, and in accordance with the laws now in effect and hereinafter to be enacted, during your term of office?

---

The next Regular meeting of the Library Board is scheduled for Wednesday, September 30, 2020 at 4:00 pm at Sherwood Branch Library.

Jayne Yoder moved and Susan Mack seconded the motion to adjourn the meeting. Motion carried.

Defiance Public Library Board of Trustees  
Regular Board Meeting  
August 26, 2020

Meeting adjourned by Board President Chris Korhn at 5:20 pm.

\_\_\_\_\_, President

\_\_\_\_\_, Secretary